



Ilnur Maksyutov

Бажана країна або місто: Чехія

Заробітна плата: Від 500 EUR

Напрям діяльності: Маркетинг, реклама, рг

Графік роботи: Повна зайнятість

Готовий до переїзду: Так

Опис резюме

Досвід роботи

01.09.2017 – 01.11.2017

BD Electronics

American Sales Executive

- Maintained accurate records of all sales and prospective activities • Gathered order information and submitted detailed information to purchasing department • Gained a complete understanding of quotes and pricing • Developed technical selling skills

01.11.2017 – 01.03.2018

BD Electronics

Human Resources Assistant Manager

- Supporting daily HR activities and assisting in coordinating HR policies and processes • Building and maintaining database of candidates • Advertising internship opportunities on job portals and career centers • Planning and conducting interviews with candidates • Developing and updating job descriptions • Designing and implementing overall recruiting strategy

01.01.2013 – 01.06.2013

Radisson Blu Hotel Shanghai New World

Food & Beverage Management Trainee

- Responsible for holding one of the sections at the restaurant • Managed a variety of customer inquiries and complains • Developed good communication skills due to the everyday interactions with guests